

Trumbull County Board of Health – Regular Meeting
December 18, 2019 – 1:00 PM
176 Chestnut Ave. NE * Warren, Ohio

BOARD MEMBERS PRESENT: Thomas Borocz
Gregory Dubos
Dr. Harold Firster
Kathy Salapata, RN
John “Jack” Simon, Jr
John Messersmith, President Pro Tempore
Robert Biery, Jr., President

STAFF: Frank Migliozi, MPH, REHS/RS, Health Commissioner
Sandra Swann, RN, Director of Nursing
Jenna Amerine, MPH, CHES, Grant Coordinator
Natalie Markusic, REHS/RS, Accreditation Coordinator
Johnna Ben, Administrative Secretary

OTHERS: Robert Kokor, Legal Counsel
James J. Enyeart, MD, Medical Director

MINUTES

- I. **Board of Health Member Continuing Education:** 10 Essential Public Health Services & Health and Equity in All Policies (HEiAP)
- II. **The meeting was called to order and the Pledge of Allegiance was said.**
- III. **Adoption of Agenda: *MOTION: 19-184*** made by Mrs. Salapata, second by Mr. Borocz to adopt the agenda as presented.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- IV. **Approval of the Minutes: *MOTION: 19-185*** made by Dr. Firster, second by Mr. Borocz to approve the minutes of the November 20, 2019, regular meeting, as presented.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes

Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- V. **Health Commissioner Report:** Mr. Migliozi provided a written report to the Board for their review. In addition, the Board was informed that Mr. Wilster was attending a meeting in W. Farmington with the Ohio EPA Director and other officials regarding sewer and water infrastructure. Governor DeWine was in the Mahoning Valley also today, and Mr. Migliozi attended a meeting with Gov. DeWine and ODH Director, Dr. Amy Acton, regarding improving health outcomes through a systematic approach. The state wants local health departments to be the ones to do what is best for their communities.

Natalie Markusic was named as Employee of the Year for her help with the sewage grants, which resulted in securing \$1,700,000.00 of funding for sewage system replacements for Trumbull County residents over the years, and her diligent work on behalf of the health district in our successful attainment of national accreditation.

MOTION: 19-186 made by Mr. Messersmith, second by Mrs. Salapata to accept the Health Commissioner's written report as presented.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- VI. **Director of Nursing Report:** Mrs. Swann presented a written report to the Board for their review.

MOTION: 19-187 made by Mr. Dubos, second by Mr. Simon to accept the Nursing Director's written report as presented.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- VII. Director of Environmental Health Report:** Mr. Wilster was not present at the meeting, but did provide a written report to the Board for their review.

MOTION: 19-188 made by Mr. Dubos, second by Mr. Borocz to accept the Environmental Health Director's written report as presented.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- VIII. Health Educator Report:** Ms. Amerine provided a written report to the Board for their review.

MOTION: 19-189 made by Dr. Firster, second by Mr. Messersmith to accept the Health Education written report as presented.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- IX. Accreditation Coordinator Report:** Mrs. Markusic provided a written report to the Board for their review.

MOTION: 19-190 made by Mrs. Salapata, second by Dr. Firster to accept the Accreditation Coordinator's written report as presented.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- X. **Board Report:** Mr. Biery and the Board thanked Mr. Migliozi and the staff on the successful attainment of national accreditation for the health district.
- XI. **Old Business:** None
- XII. **New Business:** A. Variance Request – Heather Schwartz, 6596 Stewart Sharon Rd., Brookfield Twp. – Not present. Ms. Schwartz is in the process of upgrading her septic system. The upgrade will consist of an NPDES off-lot system. Upon laying out the system, it was determined that parts of the septic system could not be installed to comply with state code on setback requirements from the water line and driveway.

MOTION: 19-191 made by Mr. Messersmith, second by Mr. Borocz to grant a variance from rule OAC 3701-29-06(G)(3)(a) to allow the sewage tanks to be installed less than ten (10) feet from the water line and driveway for the sewage system being installed at 6596 Stewart Sharon Rd., Brookfield Twp. The owner must comply with all other code sections.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

- XIII. Lafarge 2020 C&DD Application Renewal – Michael Bastys and Mark Schmidt were present from Lafarge, Clarissa Gereby and Lynn Sowers were present from the Ohio EPA and Bill Makosky from Lynn, Kittinger & Noble was also present.

Lordstown Construction Recovery LLC (Lafarge) submitted a renewal application for their existing construction & demolition debris facility. The application was reviewed by Bill Makosky, and Kevin Francis, inspector, has been conducting inspections at the site. The Ohio EPA has indicated that they are in substantial compliance with their Findings & Orders. Mr. Makosky went over his report regarding his review of the renewal application, and informed the Board that the application was complete and the facility is in substantial compliance. The OEPA representatives stated that they had come to an agreement with Lafarge regarding the ongoing odor issues, and the facility has done many things over the years to abate the odor. In their application the facility requested the use of shredded tires to be used as a drainage layer.

Following a lengthy presentation and discussion, Mr. Migliozi stated that the facility's application is complete and they are in substantial compliance; it is therefore the Board's obligation to renew the license. Mr. Migliozi recommended that the license be renewed with three conditions: 1. The facility is to cease all dumping, grappling and transporting of C&DD when sustained winds exceed 20 mph; 2. The facility is to continue the monitoring of the existing H2S meters; and 3. The facility is to restrict the use of shredded tires for drainage to area VIIIf. Due to the request for the use of shredded tires for a drainage layer, the following three modifications: 1. Modification for the use of shredded tires as an alternative drainage layer for Phases VIIf, VIIfg & VIIfd; 2. An additional area of overfill was identified along the south slope of Phase V. An NOV was issued by the Ohio EPA. The area of overfill identified is limited to approximately 6,000 cubic yards of C&DD. The overfill area will be regraded with the removal of the south haul road; and 3. The approved final grades along the western slope of Phase IXb were

exceeded, and the Ohio EPA issued an NOV. The Ohio EPA agreed to allow the facility to leave the C&DD in place rather than move the material and risk the potential for significant odors. Lafarge representatives questioned since they did not use shredded tires in 2019, if the modification to the license is added, would it bind them to use the shredded tires this year. It was explained that it would not bind them to the use of the shredded tires, but since it is licensed in their renewal application, it is deemed a modification to the license application, so it would have to be noted on this year's license. No further opposition was voiced.

MOTION: 19-192 made by Mr. Messersmith, second by Mr. Simon to renew the 2020 Construction & Demolition Debris license for Lordstown Construction Recovery LLC (Lafarge) with the following conditions and modifications: **CONDITIONS:** 1. The facility is to cease all dumping, grappling and transporting of C&DD when sustained winds exceed 20 mph; 2. The facility is to continue the monitoring of the existing H2S meters; and 3. The facility is to restrict the use of shredded tires for drainage to area VIIf.

MODIFICATIONS: 1. Modification for the use of shredded tires as an alternative drainage layer for Phases VIIf, VIIg & VIIIId; 2. An additional area of overfill was identified along the south slope of Phase V. An NOV was issued by the Ohio EPA. The area of overfill identified is limited to approximately 6,000 cubic yards of C&DD. The overfill area will be regraded with the removal of the south haul road; and 3. The approved final grades along the western slope of Phase IXb were exceeded, and the Ohio EPA issued an NOV. The Ohio EPA agreed to allow the facility to leave the C&DD in place rather than move the material and risk the potential for significant odors.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

C. Approval of TCCHD Revised Mission, Vision & Values:

MOTION: 19-193 made by Mr. Messersmith, second by Mrs. Salapata to approve the revised Mission, Vision & Values:

Mission Statement: We are committed to protect and promote the health and well-being of our community and prevent disease, disparity and harm to our residents.

Vision Statement: Our programs and services result in healthy people, safe environments and thriving communities.

Values: We serve our communities, our organization and each other with trustworthiness, collaboration, communication, helpfulness and dedication.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster - Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

D. Passage of the MOU Between the Trumbull County Combined Health District and the Trumbull County Engineer –

MOTION: 19-194 made by Mr. Messersmith, second by Mrs. Salapata to approve the MOU between the Trumbull County Combined Health District and the Trumbull County Engineer for transportation assistance with obtaining and delivering the Strategic National Stockpile and/or other assets and supplies during a public health emergency.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

E. Health Educator Vacancy – Mr. Migliozi informed the Board that no internal applicants were received for the Health Educator I position. Eight external applications were received, so the interview process would be beginning for those applicants. ODH would like this position to be filled in January. Mr. Migliozi asked if the Board wished to hold a special meeting, or give him the authorization to hire.

MOTION: 19-195 made by Mr. Dubos, second by Mr. Simon to grant authorization to the Health Commissioner to hire a person to fill the Health Educator vacancy.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

XIV. Citizens Comments: None

XV. Executive Session: MOTION: 19-196 made by Mr. Messersmith, second by Mr. Borocz to close for executive session for discussion regarding pending litigation.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

MOTION: 19-197 made by Mr. Messersmith, second by Dr. Firster to reopen to public session.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried. (Closed 2:43 PM – Reopened 3:00 PM)

- XVI. Approval of Payment of the Bills: MOTION: 19-198** made by Mr. Messersmith, second by Mrs. Salapata to approve the payment of the bills as presented.

Roll Call Vote:

Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes

Motion carried.

Mrs. Markusic reminded the Board that the PHEP tabletop exercise would be held on January 16, 2020, and a Board Member representative would be needed.

- XVII. Date of Next Regular Meeting: January 22, 2020 – 1:00 PM**

- XVIII. Adjournment: MOTION: 19-199** made by Dr. Firster, second by Mr. Messersmith to adjourn.

Roll Call Vote:

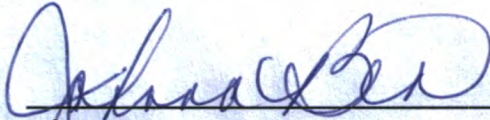
Mr. Borocz – Yes
Mr. Dubos – Yes
Dr. Firster – Yes

Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes
Mr. Biery – Yes


Motion carried. (Adjournment: 3:02 PM)

RECORDED BY:

ATTESTED BY:



Johnna Ben
Administrative Secretary
Trumbull County Combined Health District



Robert Biery, Jr
President
Trumbull County Board of Health

For



Frank Migliozi, MPH, REHS/RS
Health Commissioner and Secretary
Trumbull County Board of Health

FTE

Health Commissioner's Report – December 18, 2019 Board of Health Meeting

1) Budget/Financial

- Attached is the monthly financial report for November 2019. As of November 30, 2019, the general fund showed a positive cash balance of \$817,559.92 with our all fund balance at \$1,877,176.21.
- As we approach the year end, we have been watching the fund balances, and have made any necessary transfers, to ensure that we end the year in the black in all funds.

2) Credit Card

- Quarterly update on the credit status has not changed.
- For the credit card transactions, please see the list of bills.

3) Time Study

- Attached is my time studied for the month of November. The bulk of my time was spent on administrative issues and accreditation.

4) Vehicles

- Attached is the cost analysis for the month of November for the vehicles. The overall cost savings with the vehicles, for the month of November was \$809.86, with a year to date savings of \$16,132.95.
- The November cost savings is lower than last month due to vehicle repairs and increase of insurance due to the purchase of the truck.

5) Building/Grounds

- The county has begun work on the repair of our sidewalk and removal of the island at our entrance that contains the shrubs and our sign.
- We asked them to remove the island, as it had become a visual obstruction to those existing our parking lot, in addition to its being in some disrepair with missing or damaged block. As the project continues, the sign will be reinstalled.
- The bid specification packets for the basement renovations will be on the agenda at the County Commissioner's meeting on December 11, 2019. After the commissioners approve the bid specifications, a pre-bid meeting will be held on January 9, 2020, for any interested contractors.

6) Union/Management

- Jenna Amerine was hired Grant Coordinator, effective December 1, 2019, and is transitioning into that position and job duties.
- We received no internal applicants to replace the Health Educator position. We did send the job posting out, have received a few applicants and will begin to interview in the near future. If any Board Member is interested in participating in the interview process, please let me know soon, because the CHC grant requires one FTE, and our

grant consultant would like to see this position filled as soon as possible. We would like to have this position filled by early January, and since our meeting will not be until January 22, 2020, The Board will either have to hold a special meeting to hire a new Health Educator, or grant me authorization to hire someone prior to the January 22nd meeting.

7) Policies/Procedures – Revisions

- ENV-1090, Lot Split/Conceptual Approval
- ADM-1620, Cold Chair Management
- NUR-1060, Vaccine Relocation Policy

8) Other

- As I know you all are aware, we did become accredited by PHAB at their meeting on November 19, 2019. We will be planning a few things to celebrate this achievement; which included the Trumbull County Commissioners', at their December 11, 2019, meeting, presenting the health district with a proclamation congratulating the Board and Staff on this achievement. We also sent out a press release to the news media, announcing this accomplishment. I will apprise the Board of any other events, as they are planned.
- The Ohio Department of Health notified our office that Dr. Amy Acton, the ODH Director, and Governor Mike DeWine, will be visiting our area on December 18, 2019, the day of our Board meeting. Gov. DeWine and Dr. Acton will be at the Mahoning County Career & Technical Center. I have been invited to attend, and I will update the Board on this visit at our meeting.

TRUMBULL COUNTY COMBINED HEALTH DISTRICT
FINANCIAL REPORT
As of November 30, 2019

FUND	BUDGET	OCTOBER		NOVEMBER		YEAR TO DATE		REMAINING	%	CALENDAR	FUND CASH
	REV	EXP	REV	EXP	REVENUE	EXPENDITURES	REV - EXP	BUDGET	REMAINING	REMAINING	BALANCE
GENERAL FUND 950	\$ 2,210,627.81	\$ 148,580.39	\$ 204,087.24	\$ 320,935.80	\$ 168,619.50	\$ 2,181,505.10	\$ 1,841,551.80	\$ 369,076.01	16.70%	8.33%	\$ 817,559.92
FOOD SERV FUND 951	\$ 363,567.12	\$ 2,964.18	\$ 26,190.50	\$ 1,202.14	\$ 18,707.96	\$ 325,865.54	\$ 350,753.79	\$ 12,813.33	3.52%	8.33%	\$ 33,312.50
CAR SEAT FUND 955	\$ 11,000.00	\$ 30.00	\$ -	\$ 15.00	\$ 2,168.22	\$ 2,260.00	\$ 4,396.23	\$ 6,603.77	60.03%	8.33%	\$ 6,541.53
PROJECT DAWN FUND 956	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	100.00%	8.33%	\$ 2,817.36
PARKS/CAMPS FUND 958	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	\$ 4,202.20	\$ 3,320.00	\$ 680.00	17.00%	8.33%	\$ 882.20
PRIV WATER SYS FUND 959	\$ 32,900.00	\$ 10,735.00	\$ 46,733.21	\$ 6,870.50	\$ 3,462.61	\$ 62,094.25	\$ 63,946.70	\$ (31,046.70)	-94.37%	8.33%	\$ 53,241.14
POOLS FUND 960	\$ 22,000.00	\$ -	\$ -	\$ -	\$ -	\$ 19,612.50	\$ 18,830.00	\$ 3,170.00	14.41%	8.33%	\$ 1,337.50
TOBACCO ENFORCE /EDUCATION 962	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	\$ -	0.00%	8.33%	\$ 10,000.00
REIMB SWD FUND 970	\$ 20,000.00	\$ -	\$ -	\$ 5,000.00	\$ 10,000.00	\$ 20,000.00	\$ 20,000.00	\$ -	0.00%	8.33%	\$ -
CONSTRUCTION & DEMO FUND 972	\$ 1,306,217.84	\$ 101,393.59	\$ 119,522.35	\$ 105,807.20	\$ 107,612.30	\$ 1,089,444.99	\$ 1,075,743.12	\$ 230,474.72	17.64%	8.33%	\$ 429,824.64
HSTS PROGRAM FUND 974	\$ 972,066.46	\$ 186,490.17	\$ 68,069.00	\$ 101,030.00	\$ 78,303.93	\$ 906,646.10	\$ 888,988.77	\$ 83,077.69	8.55%	8.33%	\$ 283,064.25
TB CONTROL UNIT FUND 979	\$ 76,593.96	\$ 60,465.08	\$ 7,195.94	\$ 125.00	\$ 7,969.52	\$ 64,593.28	\$ 71,698.33	\$ 4,895.63	6.39%	8.33%	\$ 50,687.42
GRANTS	\$ 957,803.43	\$ 53,201.91	\$ 38,916.95	\$ 114,683.77	\$ 221,873.17	\$ 821,711.36	\$ 914,892.91	\$ 42,910.52			\$ 115,633.88
POOP FUND 952	\$ 157,992.50	\$ 3,750.00	\$ 1,288.66	\$ 6,712.25	\$ 43,282.61	\$ 137,749.19	\$ 161,613.47	\$ (3,620.97)	-2.29%	8.33%	\$ 1,129.03
MCH FUND 953	\$ 70,071.30	\$ -	\$ 675.00	\$ 8,800.00	\$ 11,834.36	\$ 21,450.00	\$ 71,421.30	\$ (1,350.00)	-1.93%	8.33%	\$ 7,400.00
TUPCP FUND 954	\$ 87,931.72	\$ 24,750.00	\$ 1,585.33	\$ 9,500.00	\$ 21,353.73	\$ 108,000.00	\$ 96,616.24	\$ (8,684.52)	-9.88%	8.33%	\$ 35,815.48
GVO FUND 963	\$ 54,954.74	\$ 10,001.00	\$ 481.32	\$ 4,092.00	\$ 23,020.66	\$ 53,991.00	\$ 57,361.34	\$ (2,406.60)	-4.38%	8.33%	\$ 5,729.40
MQT FUND 964	\$ 40,856.77	\$ -	\$ 6,428.71	\$ -	\$ -	\$ 34,233.14	\$ 33,993.01	\$ 6,663.76	16.39%	8.33%	\$ (0.00)
PHEP FUND 971	\$ 126,806.37	\$ 1,146.12	\$ 30.95	\$ 18,158.84	\$ 11,108.54	\$ 142,097.92	\$ 126,900.83	\$ (94.46)	-0.07%	8.33%	\$ 28,379.46
CHC FUND 976	\$ 177,968.22	\$ 13,554.79	\$ 11,815.57	\$ 18,418.05	\$ 16,673.11	\$ 129,052.60	\$ 112,546.31	\$ 65,421.91	36.76%	8.33%	\$ 25,823.07
CFK FUND 977	\$ 49,400.00	\$ -	\$ 13,018.60	\$ 13,155.00	\$ 21,400.00	\$ 25,505.00	\$ 62,418.60	\$ (13,018.60)	-26.35%	8.33%	\$ 136.40
MIECHV FUND 978	\$ 192,021.81	\$ -	\$ 3,592.81	\$ 35,847.63	\$ 73,200.16	\$ 169,632.51	\$ 192,021.81	\$ -	0.00%	8.33%	\$ 11,221.04
* TOTAL	\$ 5,981,776.62	\$ 563,860.32	\$ 510,715.19	\$ 665,669.41	\$ 618,717.21	\$ 5,507,935.32	\$ 5,254,121.65	\$ 727,654.97	12.16%	8.33%	\$ 1,877,176.21

* TOTAL FUND CASH BALANCE INCLUDES RESTRICTED FUNDS C&DD GROUND WTR (FUND 975) OF \$72,273.87

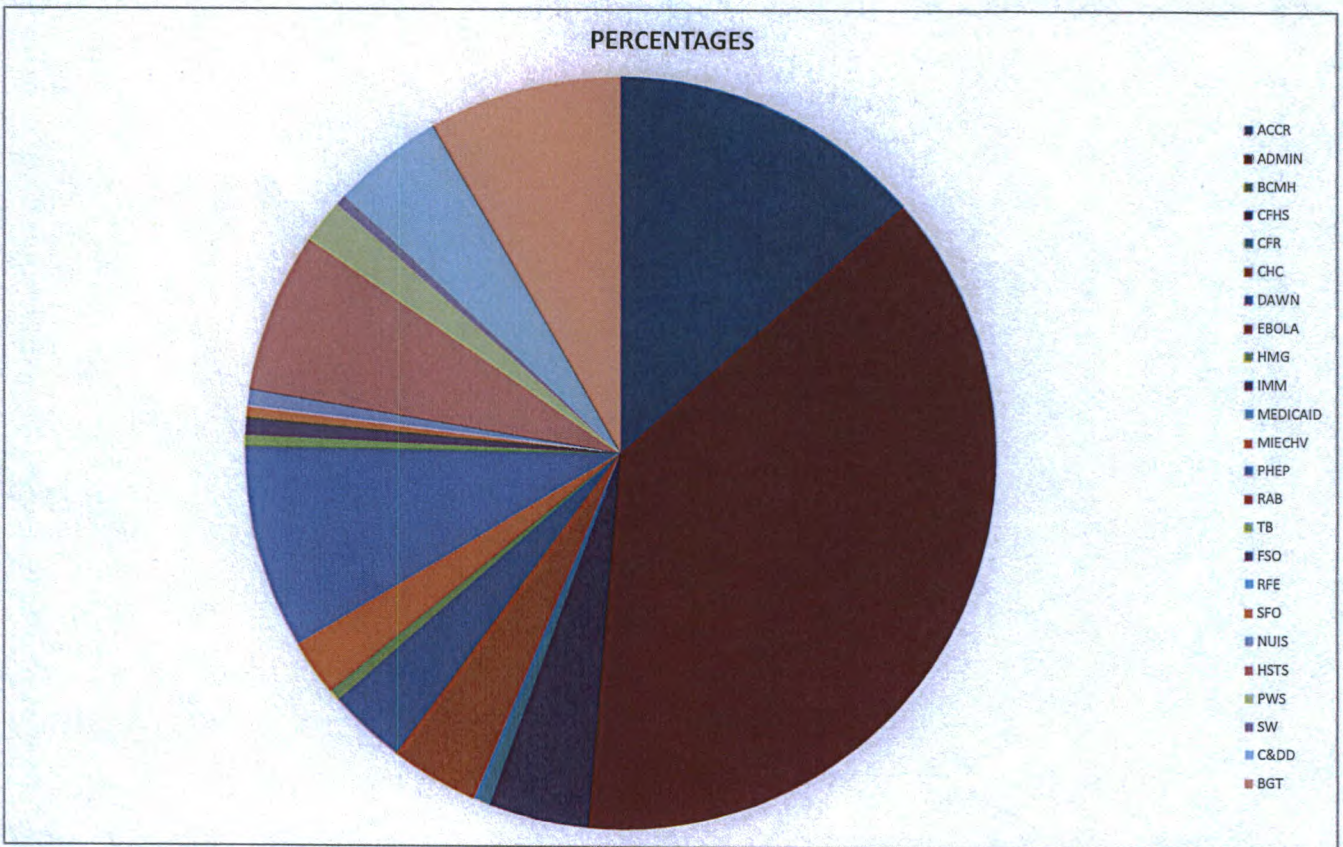
HEALTH COMMISSIONER WORK HOURS
 NOVEMBER 1, 2019 - NOVEMBER 30, 2019

<u>SUMMARY -YTD</u>	COUNT	MINUTES	PERCENTAGE	HOURS
ACCR	57	855	13.6%	14.25
ADMIN	159	2385	37.9%	39.75
BCMH	0	0	0.0%	0
CFHS	18	270	4.3%	4.5
CFR	3	45	0.7%	0.75
CHC	16	240	3.8%	4
DAWN	14	210	3.3%	3.5
EBOLA	0	0	0.0%	0
HMG	2	30	0.5%	0.5
IMM	0	0	0.0%	0
MEDICAID	0	0	0.0%	0
MIECH	10	150	2.4%	2.5
PHEP	37	555	8.8%	9.25
RAB	0	0	0.0%	0
TB	2	30	0.5%	0.5
FSO	3	45	0.7%	0.75
RFE	0	0	0.0%	0
SFO	2	30	0.5%	0.5
NUIS	3	45	0.7%	0.75
HSTS	29	435	6.9%	7.25
PWS	8	120	1.9%	2
SW	2	30	0.5%	0.5
C&DD	20	300	4.8%	5
BGT	35	525	8.3%	8.75
LUNCH	58	870		14.5
SICK	0	0		0
OFF	0	0		0
VAC	98	1470		24.5
HOLIDAY	96	1440		24
TOTAL MINUTES	672	10080	100%	168
MINUTES LESS SICK, VAC, HOL, LUNCH		6300		

SUMMARY -YTD

ACCR	13.57%
ADMIN	37.86%
BCMh	0.00%
CFHS	4.29%
CFR	0.71%
CHC	3.81%
DAWN	3.33%
EBOLA	0.00%
HMG	0.48%
IMM	0.00%
MEDICAID	0.00%
MIECHV	2.38%
PHEP	8.81%
RAB	0.00%
TB	0.48%
FSO	0.71%
RFE	0.00%
SFO	0.48%
NUIS	0.71%
HSTS	6.90%
PWS	1.90%
SW	0.48%
C&DD	4.76%
BGT	8.33%

PERCENTAGES



NOVEMBER 1, 2019 TO NOVEMBER 30, 2019

VEHICLE	MILEAGE	MILEAGE RATE	TOTAL \$
1	1050	0.58 \$	609.00
2	830	0.58 \$	481.40
3	1073	0.58 \$	622.34
4	1191	0.58 \$	690.78
5	1534	0.58 \$	889.72
6	447	0.58 \$	259.26
8	1314	0.58 \$	762.12
10	1311	0.58 \$	760.38
11	237	0.58 \$	137.46
TOTAL		8987	\$ 5,212.46
GAS @25 MPG	359.48	\$2.17 / GAL	\$ 823.21
LEASE PAYMENTS on vehicles 1-6			\$ 1,767.54
INSURANCE	\$15,217.00 per year		\$ 1,268.08
TWO NEW VEHICLES (60 MONTHS)		\$16,312.98 EACH	\$ 543.77
TOTAL EXPENSES			\$ 4,402.60
TOTAL MONTHLY SAVINGS			\$ 809.86
2019 YTD SAVINGS			\$ 16,132.95



TRUMBULL COUNTY COMBINED HEALTH DISTRICT

"Building a Healthy Community"

Frank J. Migliozi, MPH, REHS/RS

Health Commissioner

176 Chestnut N.E. • Warren, Ohio 44483

www.tchd.org



Public Health
Prevent. Promote. Protect.

Date: 12/10/19

To: TCCHD Board of Health

From: Frank Migliozi, Health Commissioner

RE: Revised Documents Approved

ENV-1090, Lot Split/Conceptual Approval

Revision: 003

Date: 11/18/19

- Attachment A, in first question replaced "If no...local zoning" with "Your local...lot split/combination."
- Attachment B, same as A.
- Attachment A, in third question removed "or commercial."
- Attachment B, same as A.

ADM-1620, Cold Chain Management Procedure

Revision: 001

Date: 11/21/19

- Added new 2.1.
- Added "If a...not available" to beginning of 2.2.
- Added new 5.3.6
- Replaced existing Attachment B with a completed Attachment B.
- Added Attachment C.

NUR-1060, Vaccine Relocation Policy

Revision: 001

Date: 11/21/19

- Attachment A, added cross-reference to ADM-1620, Attachment B.

Trumbull County Combined Health District Nursing Department Board Report

Board of Health Report December 18, 2019 for November 2019

- As of December 2, 2019, Ohio has 3,406 confirmed Hepatitis A cases associated with the multi-state outbreak; age range 1 to 89 years old; 61% of the cases are male; 61% of the cases have been hospitalized and there are 16 deaths. These cases are spread between 82 Ohio counties; and Trumbull County has 23 cases associated with this outbreak.
- TCCHD held the bi-annual Healthcare Coalition meeting on November 1, 2019 at the Trumbull County EMA. There were 18 participants that include community stakeholders and TCCHD staff. Discussion was mostly about emergency planning and mitigation, with emphasis on Pandemic Influenza planning and the upcoming Tabletop Exercise. The Pandemic Tabletop will be hosted by TCCHD on Thursday, January 16, 2019, 8:30 a.m. to 11:30 a.m. Registration will be at 8:15 a.m. Emphasis of the exercise will be for implementation of non-pharmaceutical interventions.
- Nursing division submitted a grant application for the 2021 Reproductive Health and Wellness Program (RHWP) for \$82,000 in funding. TCCHD will be the administer of this funding and Meridian Healthcare will provide the services required by this grant.
- Attached is a copy of the overdose report for November 2019
- Attached is the November 2019 Project DAWN report, Influenza report and Animal Bite report.

Nursing Division Staff Report:

<i>Reported Communicable Disease Cases for November 2019</i>	
Campylobacteriosis	2
Chlamydia	47
CP-CRE	3
E.Coli,Shiga Toxin Producing	2
Ehrlichiosis	1
Giardiasis	1
Gonococcal	17
Hepatitis A	2
Hepatitis B	2
Hepatitis C (chronic)	15
Influenza A hospitalized	1
Legionellosis	1
Lyme Disease	1
Pertussis	1
Salmonellosis	2
Streptococcal Group A- Invasive	2
Varicella	3
	<u>103</u>

**Trumbull County Combined Health District
Nursing Department Board Report**

Month November 2019		
Nursing Programs	# of Services Provided	Clients Served
BCMH	7	7
Health Fairs / Presentations	0	
Car Seat Classes	2	5 families
Car Seats Provided	5 seats @ class 5 seats total	5 families
Children Immunization Clinics	2 clinics	35 - Children
Adult Immunization Clinics	1 clinic	14 - Adults
TB Testing	1 clinic	8 – Adults Tested
Pregnancy Testing	0 tests	
Referrals to Agencies: (WIC, DJFS, Immunization Clinics, Mental Health)	0	0
Immunization Appointments	Adult Clinic- Children Clinics -	28 scheduled, 5 NS, 1 CX, 22 seen. 14 scheduled, 3 NS, 1 not done, 10 seen 9 walk ins @ W. Farmington
TB Clinic Appointments	0	0
TB Nurse Appointments	0	0
Cribs for Kids	2 - Classes	12@ classes 4 - Hospital 11 - HV 1 – MOMs 1 – CSB Total cribs - 29
Tobacco Meetings	2	26
DAWN Program	See attached sheet	See attached sheet

Project DAWN

Nov. 2019

Kits from the Health Dept.: 0

Refills: 3

People Trained: 0

First Responder Refills: 37

First Responder Kits Used: 15

Successful: 13 Unsuccessful: 2

Total Year to Date:

Kits from the Health Dept.: 178

People Trained: 185

Refills: 101

First Responder Refills: 465

First Responder Kits Used: 128

Successful: 125 Unsuccessful: 3

Kits from the Health Dept.:

Successful: 14 Unsuccessful: 1



2019 Data compiled by the Trumbull County Combined Health District



Public Health
Prevent. Promote. Protect.

Zip Code	Number	Percent
44402	8	1.38%
44403	3	0.52%
44404	0	0.00%
44410	22	3.79%
44417	6	1.03%
44418	3	0.52%
44420	48	8.26%
44425	21	3.61%
44428	6	1.03%
44430	11	1.89%
44437	7	1.20%
44438	8	1.38%
44439	0	0.00%
44440	7	1.20%
44444	28	4.82%
44446	60	10.33%
44450	4	0.69%
44453	0	0.00%
44470	12	2.07%
44473	9	1.55%
44481	37	6.37%
44482	1	0.17%
44483	99	17.04%
44484	77	13.25%
44485	103	17.73%
44491	1	0.17%
Total	581	100.00%

Age Range	Number	Percent
0-19	38	6.54%
20-30	196	33.73%
31-40	177	30.46%
41-50	83	14.29%
51-60	60	10.33%
61-70	23	3.96%
71-90	4	0.69%
Total	581	100.00%

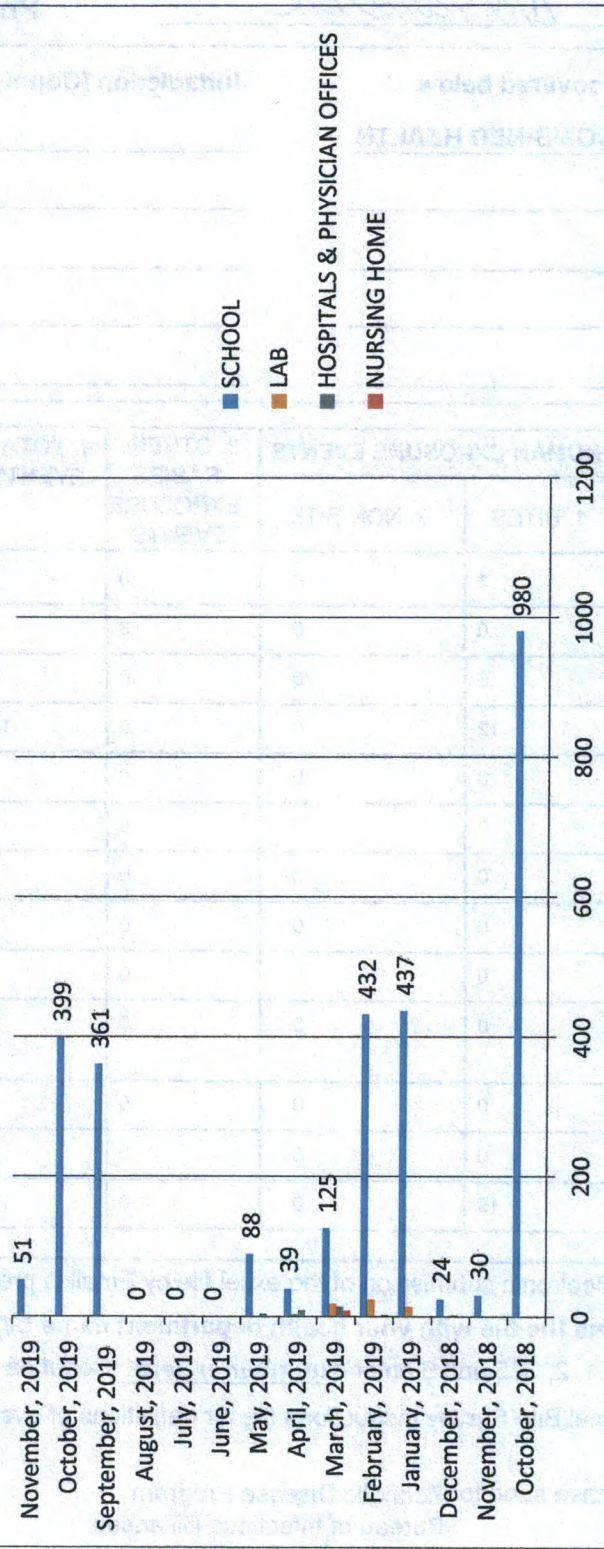
Gender	Number	Percent
Male	385	66.27%
Female	196	33.73%
Total	581	100.00%

Hospital	Steward
January	21
February	22
March	32
April	42
Total	117

Days of the Week	Number	Percent
Monday	86	14.80%
Tuesday	60	10.33%
Wednesday	89	15.32%
Thursday	86	14.80%
Friday	101	17.38%
Saturday	86	14.80%
Sunday	73	12.56%
Total	581	100.00%

2019 Months	Number	Percent
January	18	3.10%
February	21	3.61%
March	26	4.48%
April	35	6.02%
May	64	11.02%
June	70	12.05%
July	61	10.50%
August	78	13.43%
September	74	12.74%
October	59	10.15%
November	75	12.91%
December		0.00%
Total	581	100.00%

2018-2019 Influenza statistics



Ohio Local Health Department Survey of Reported Animal (Mammal) Bite/Rabies Exposure Events

For Year: 2019

Person Completing Form: November

Phone: 1-330-675-2489

List health jurisdictions covered below	Jurisdiction (County, City or Combined)
1 <u>TRUMBULL COUNTY COMBINED HEALTH</u>	_____
2 _____	_____
3 _____	_____
4 _____	_____
5 _____	_____

SPECIES OR ANIMAL GROUP	HUMAN EXPOSURE EVENTS		3. OTHER RABIES EXPOSURE EVENTS	4. TOTAL EVENTS	5. TOTAL PERSONS EXPOSED	6. TOTAL PERSONS STARTING PEP
	1. BITES	2. NON-BITE				
	1	0	0	1	1	0
BAT	0	0	0		0	0
CAT	6	0	0	6	6	0
DOG	12	0	0	12	12	0
FERRET	0	0	0		0	0
LIVESTOCK	0	0	0		0	0
OTHER DOMESTIC	0	0	0		0	0
OTHER WILD	0	0	0		0	0
RACCOON	0	0	0		0	0
RODENT/RABBIT (DOMESTIC)	0	0	0		0	0
RODENT/RABBIT (WILD)	0	0	0		0	0
SKUNK	0	0	0		1	0
TOTAL	19	0	0	19	20	0

Electronic submission of the excel file by Email is preferred.

Please rename the file with your health department name before submitting.

In columns 1, 2, 3, 5 and 6 enter a **number or zero**. Count each event only once.

See the Animal Bite Survey Instructions file for definitions of events and exposures

Please send to: Zoonotic Disease Program
Bureau of Infectious Diseases
Ohio Department of Health
35 E Chestnut St., 6th Floor
Columbus, OH 43215

Fax: (614) 564-2456

Email zoonoses@odh.ohio.gov

Trumbull County Combined Health District
Nursing Department Board Report

HOME VISITING PROGRAMS			
MONTH November 2019			
HMG – Maximum Cases – 120			
MIECHV – Maximum Cases - 43			
Kept/Un-kept visits			
Home Visiting Programs	Caseload Beginning of Month Cases/Referrals	Case Load End of Month Cases/Referrals	# of Home Visits Kept/Un-Kept Visits
HMG	66/7	69/1	45/11
MIECHV	49/5	49/8	27/6
Total Caseload	115/12	118/9	72/17

ACRONYMS

TCCHD: TRUMBULL COUNTY COMBINED HEALTH DISTRICT

ODH: OHIO DEPARTMENT OF HEALTH

CDC: CENTER FOR DISEASE CONTROL

ODRS: OHIO DISEASE REPORTING SYSTEM

DAWN: DEATHS AVOIDED WITH NALOXONE

MQT: MOM’S QUIT FOR TWO—AKA: BMTF: BABY AND ME TOBACCO FREE

CFK: CRIBS FOR KIDS

GVO: GET VACCINATED OHIO

PHEP: PUBLIC HEALTH EMERGENCY PLAN

PDOP: PRESCRIPTION DRUG OVERDOSE PROGRAM

HMG: HELP ME GROW

MIECHV: MATERNAL INFANT EARLY CHILDHOOD HOME VISITING

MCH: MATERNAL CHILD HEALTH

BCMh: BUREAU OF CHILDREN WITH MEDICAL HANDICAPS

TUPCP: TOBACCO USE PREVENTION & CESSATION PROGRAM



TRUMBULL COUNTY COMBINED HEALTH DISTRICT

"Building a Healthy Community"

Frank J. Migliozi, MPH, REHS/RS

Health Commissioner

176 Chestnut N.E. • Warren, Ohio 44483

www.tchd.org



Public Health
Prevent. Promote. Protect.

Kris Wilster, MPH, RS/REHS

Director of Environmental Health Report

December 18, 2019

- Permits & Applications for November 2019:
 - Residential Septic40
 - Private Water Systems30
 - Plumbing – Residential36
 - Plumbing – Commercial34
 - Real Estate Applications8

- Inspections for November 2019:

<ul style="list-style-type: none"> - Private Water Systems26 - Plumbing77 - Manufactured Home Parks5 - Schools16 - Public Pools/Spas9 - Tattoo & Body Piercing0 - Campgrounds0 - Food Service Operations111 - Food Service Mobile Units1 - Food Service Temporary Units0 - Retail Food Establishments ...44 - Mosquito Investigations0 - Institution Inspections1 - Nuisances – Sewage5 	<ul style="list-style-type: none"> - Nuisances – Solid Waste70 - Nuisances – Housing11 - Nuisances – Grass0 - Rodent Control (Complaints)7 - Real Estate Evaluations85 - Residential Sewage188 - O & M Sampling547 - Semi-Public Sewage Systems13 - Solid Waste Landfill0 - C&DD0 - Smoking Investigations4 - Water Sampling and Baseline Sampling of Water for Oil & Gas Drilling13 - Other: Animals/Rabies3
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- Administrative Hearings Scheduled for November 2019:

<ul style="list-style-type: none"> - Private Water Systems14 - Sewage Complaints0 - Real Estate Upgrades7 - Animal Complaints0 - Other:0 	<ul style="list-style-type: none"> - Solid Waste1 - Point of Sale0 - Sewer Tie Ins3 - O & M3
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- Administrative Hearing Outcomes for November 2019:

<ul style="list-style-type: none"> - Complied14 - No Shows – F & O Issued8 - Tabled1 	<ul style="list-style-type: none"> - Consent to Board Order4 - Vacant1 - Cancelled0
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- Attached please find the status updates on the Board’s Findings & Order’s cases

**Board's Findings Orders Update
TCCHD**

Last Name	First Name	Violation Address	Township	Program/Type	Date of Board Meeting	Findings & Orders	Time-frame	Status
Stein	Charles & Janet	2037 Niles Cortland	Bazetta	sewer tie in	1/9/18	Connect to available sewer line & abandon tank	01/01/20	Sanitary Engineers looking at pump tank
Fisher	William & Elma	3160 Housel Craft	Farmington	Real estate	6/14/18	Submit paperwork, obtain a PTI and complete installation	90 days	William deceased - tickled until 2/1/20 for Elma
Kawecki	Samuel	1608 Keefer	Liberty	real estate upgrade	8/14/18	Submit paperwork, obtain a PTI and have system installed	05/01/19	Info sent to Julie Green for grant - tickled 11/10/19
Thomas	Thomas E.	3555 Woodside Dr.	Warren	Tank abandonment	9/6/18	Abandon septic tank	30 days	complied
New Life Baptist Church		504 Youngstown Kingsville	Vienna	Commercial sewer tie in	10/24/18	Connect to available sewer line & abandon tank	12 months	January 2020 Board agenda
Stolba	Benjamin J.	3198 State Route 534	Southington	PWS	1/17/19	Provide proof well sealed or submit new application with fee	08/29/19	10/8/19 sealing permit
Duchene	Steven	410 Warner	Liberty	Real estate upgrade	1/29/19	Submit paperwork, obtain a PTI, and have system installed	90 days	Lawsuit
Fenton/Petrey	Brandy/Paul	7736 State Route 46	Greene	PWS	1/31/19	Seal non-primary well or bring into compliance	30 days	3/12/19 permit issued - good for one year
Miller	Daniel L.	8260 Parkman Mespo	Mesopotamia	PWS	2/14/19	Submit pump completion form & schedule water test	30 days	12/4/19 water test scheduled
Miller Jr.	Robert F.	2845 Custer Orangeville	Hartford	Real estate upgrade	3/19/19	Submit paperwork, obtain a PTI, and have system installed	11/01/19	pending
Scott	Shirley M.	2118 Peck Leach	Bloomfield	Real estate	4/2/19	Submit paperwork, obtain a PTI, and have system installed	11/01/19	Newton Falls Court
Lehman Jr.	Donald V.	3613 Liberty	Hubbard	Temporary Fix	4/2/19	Pump tank & obtain plumbing permit	30 days	5/9/19 Plumbing permit issued - good for one year
Westberg	Brian P.	3819 Homewood	Hubbard	Temporary Fix	4/9/19	Pump tank & obtain plumbing permit	30 days	Plumbing permit issued 7/25/19 - good for one year
Mackey	Barbara	1231 Patchen	Howland	Animal complaint	4/25/19	Cease harboring or feeding cats	30 days	7/31/19 Rod to revisit site
Crespo	Maria	1772 Kinsman	Bloomfield	PWS	5/9/19	Seal non-primary well or bring into compliance	30 days	PWS permit issued 6/27/19 - good for one year
McLean	Eric & Stephanie	3911 N. Pricetown	Newton	PWS	5/9/19	Seal non-primary well or bring into compliance	30 days	7/31/19 Rod has file
Williams	Eric	7078 Mahoning	Champion	Real estate upgrade	5/14/19	Submit paperwork, obtain a PTI, and have system installed	60 days	5/30/19 Permit issued - good for one year
Capararis	Deborah Ann	2678 Randall	Newton	Sewage complaint	6/25/19	Submit paperwork, obtain a PTI, and have system installed	09/01/19	Repair completed - re-check 3/20/20
Klein	Tresa R.	5368 Fisher Corinth	Johnston	Real estate upgrade	7/30/19	Submit paperwork, obtain a PTI, and have system installed	90 days	11/13/19 staking drawing submitted
Detweiler	David & Lydia	5411 Warren Painesville	Farmington	Real estate	8/6/19	Submit paperwork, obtain a PTI, and have system installed	90 days	Newton Falls Court
Detweiler	David & Marcia	1050 Bristol Champion Townline	Champion	Real estate	8/6/19	Submit paperwork, obtain a PTI, and have system installed	90 days	11/20/19 Off Lot Preliminary
Patchin	Rebecca	4450 Ophelia	Newton	Real estate upgrade	8/13/19	Submit paperwork, obtain a PTI, and have system installed	90 days	Newton Falls Court
Cartwright	David & Deborah	2120 Kinsman	Greene	Real estate	8/13/19	Submit paperwork, obtain a PTI, and have system installed	90 days	Central District Court
Booty	Gregory C.	840 Niles Vienna	Howland	PWS	8/15/19	Provide proof well sealed or submit new application with fee	30 days	complied

Board's Findings Orders Update

TCCHD

Miller	Andy J L	4842 Gates East	Mespo	Real estate upgrade	8/13/19	Submit paperwork, obtain a PTI, and have system installed	90 days	Newton Falls Court
Kirby	Kevin & Linda	8425 Warren Painesville	Bloomfield	Real estate	8/20/19	Submit paperwork, obtain a PTI, and have system installed	90 days	Newton Falls Court
Tingler Bingham	Shelby	3927 Nelson Mosier	Braceville	Real estate upgrade	8/20/19	Submit paperwork, obtain a PTI, and have system installed	90 days	Newton Falls Court
Miller	Ervin & Mary Ann	9476 N. Girdle	Mespo	Real estate	8/20/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Kurtz	Christopher & Esther	5594 Parkman Easterly	Farmington	PWS	8/29/19	Bring PWS into compliance	30 days	10/22/19 new permit issued
Upson/Dunkley-Gaskings	Steven/Tsahai	4920 Warren Sharon	Vienna	Real estate	9/3/19	Submit paperwork, obtain a PTI, and have system installed	03/01/20	pending
Campbell/MacDonald	Patricia/John	4253 Hoagland Blackstub	Bazetta	Real estate upgrade	9/3/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Strader	Mark L.	4006 Selkirk Bush	Newton	Real estate upgrade	9/3/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Bartholomew	Daniel & Katie	2368 Barclay Messerly	Southington	Real estate upgrade	9/3/19	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Rust Jr.	Audry & William	8287 Main	Kinsman	sewer tie in	9/10/19	Connect to sanitary sewer	60 days	Eastern District Court
TH Partners LLC		8437 N. Main	Kinsman	sewer tie in	9/10/19	Connect to sanitary sewer	60 days	pending
Kinsman Land Company LLC		8616 Main	Kinsman	sewer tie in	9/10/19	Connect to sanitary sewer	60 days	pending
Ambrose	Michael & Kristen	7856 Wayland	Kinsman	sewer tie in	9/10/19	Connect to sanitary sewer	60 days	pending
Jardine Enterprises Inc.		4494 Warren Sharon	Vienna	sewer tie in	9/10/19	Connect to sanitary sewer	60 days	Girard Court
Hershberger	Raymond & Edna	4550 Larson West	Farmington	Real estate	9/17/19	Obtain plumbing permit & correct plumbing issues	30 days	9/30/19 Plumbing permit issued
Ross	James & Kaitlin	3550 Warren Painesville	Southington	Real estate upgrade	9/24/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Hites	Jesse	1980 Phalanx Mills Herner	Southington	Real estate upgrade	9/24/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Gilanyi	Bradley	5429 U.S. 422	Southington	Real estate upgrade	9/24/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Battison	Thomas & Carrie	4550 State Route 422	Southington	Real estate	9/24/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Hembree Jr.	Edgar	5705 Ridge	Johnston	Real estate	9/24/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Snyder	Raymond W.	1289 Youngstown Kingsville	Vienna	PWS	9/26/19	Submit PWS application & seal well	30 days	pending
Appel	Thomas & Marlene	6350 State Route 45	Bristol	Real estate	10/1/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Gibson	Jack William	516 State Route 534	Braceville	Real estate	10/1/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Battison	Thomas & Carrie	1473 Melbourne	Vienna	O&M	10/1/19	Pump tanks & system must be fully functional	30 days	pending
Williams	Kristen R.	1735 Pleasant Valley	Liberty	O&M	10/1/19	Obtain service contract and complete repairs	30 days	Girard Court
Pauley	Frank E.	1510 Millicent	Liberty	O&M	10/1/19	Obtain service contract and complete repairs	30 days	Girard Court
Fentress/Cochrane	Roger/Sandra	2575 Tibbetts Wick	Liberty	O&M	10/1/19	Obtain service contract and complete repairs	30 days	Girard Court

Board's Findings Orders Update

TCCHD

Caldwell Xenikis	Nathaniel & Karen Smolenskis & Dana	5859 State Route 534 5963 Mount Everett	Farmington Hubbard	Real estate	9/17/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Beard	Mark D.	2355 Henn Hyde	Bazetta	Real estate upgrade	10/8/19	Repair leach field & dye test Submit paperwork, obtain a PTI and have system installed	6 months 90 days	pending pending
Miller	Aaron M.	4932 Stroups Hickox	Farmington	Real estate	10/8/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Donithan	Nanette	3311 Bushnell Campbell	Hartford	Real estate	10/8/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Champ III	Jesse & Tessa	493 Wilson Sharpville	Bazetta	Real estate	10/15/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Jones	Lorena & Leah	6124 Bushnell Campbell	Vernon	Real estate upgrade	10/15/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Kittrell	Troy D.	6624 Sodom Hutchings	Liberty	Real estate upgrade	10/15/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
McNeal	Frank	3724 Oakview	Weathersfield	Solid Waste	10/17/19	Remove solid waste & submit receipts	30 days	complied
Miller	Noah M.	4339 Donley	Mespo	Point of Sale	10/17/19	Submit Point of Sale application with fee	30 days	taxes assessed
Miller	John C.	3448 Hoffman Norton	Southington	Point of Sale	10/17/19	Submit Point of Sale application with fee	30 days	complied
Yoder Jr.	Freeman F.	4909 Parks West	Mespo	Point of Sale	10/17/19	Submit Point of Sale application with fee	30 days	complied
Byler	James D.	4896 Gates East, front house	Mespo	Real estate	10/8/19	Pump tanks, replace splitter box & correct plumbing issues	30 days	Plumbing permit issued 11/14/19 - good for one year
A&M Development	Florence & Christopher	Fairgreen	Champion	Solid Waste	10/24/19	Remove solid waste & submit receipts	60 days	pending
Garretson		247 Meadowbrook	Warren	Solid Waste	10/24/19	Remove solid waste & submit receipts	60 days	pending
Series 51		16 Fox	Hubbard	Solid Waste	10/24/19	Remove solid waste & submit receipts	60 days	pending
Miller	Noah	9519 State Route 534	Mespo	Point of Sale	10/24/19	Submit Point of Sale application with fee	30 days	pending
O'Brien	Alan & Carrie	4581 Smith Stewart	Vienna	Real estate upgrade	10/29/19	Submit paperwork, obtain a PTI and have system installed	02/01/20	pending
Perry	Brian J.	996 Scoville North	Vienna	Real estate upgrade	10/29/19	Submit paperwork, obtain a PTI and have system installed	03/01/20	pending
Curry/Galgozy	Nancy/Patricia	4410 Smith Stewart	Vienna	Real estate upgrade	10/29/19	Submit paperwork, obtain a PTI and have system installed	05/01/20	pending
Miller	David & Rosanna	9525 Penniman	Bloomfield	Real estate upgrade	11/5/19	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Iceman	Barbara & Bryan	4891 Coal	Vienna	O&M	11/5/19	Obtain service contract and complete repairs	30 days	pending
Bayus	Richard T.	6863 Mahoning	Champion	Real estate	11/5/19	Submit \$50 plumbing inspection fee & have plumbing inspected	30 days	pending
Chiochetti	Vincent	1589 Duffus	Howland	PWS	11/7/19	Have non-primary drinking water source properly sealed	30 days	pending
Maggio	Joseph P.	229 Pheasant Run	Howland	PWS	11/7/19	Have non-primary drinking water source properly sealed	30 days	pending

Board's Findings Orders Update

TCCHD

Snowberger	Irvin R.	1542 Howland Wilson	Howland	PWS	11/7/19	Have non-primary drinking water source properly sealed	30 days	pending
Ross II	John A.	2295 State Route 46	Howland	PWS	11/7/19	Have non-primary drinking water source properly sealed	30 days	pending
Martin	Karey R.	453 Collar Price	Brookfield	PWS	11/14/19	Have non-primary drinking water source properly sealed	30 days	pending
LJT Sales & Services LLC		4887 State Route 305	Southington	HB 110	11/19/19	Renew operation inspection certificate with penalty	30 days	pending
Mast	Melvin & Emma	9782 Bundysburg	Mespo	HB 110	11/19/19	Renew operation inspection certificate with penalty	30 days	pending
Brightwood Holdings		1762 Youngstown Warren	Weathersfield	HB 110	11/19/19	Renew operation inspection certificate with penalty	30 days	pending
Kleese	James M.	5061 Warren Sharon	Vienna	HB 110	11/19/19	Renew operation inspection certificate with penalty	30 days	pending
Carsons	James R.	844 E. Liberty	Hubbard	HB 110	11/19/19	Renew operation inspection certificate with penalty	30 days	pending
Westfield Pointe LLC		5037 Wilson Sharpsville	Fowler	HB 110	11/19/19	Renew operation inspection certificate with penalty	30 days	pending
Stokes	Norman	4647 Belmont	Liberty	HB 110	11/19/19	Renew operation inspection certificate with penalty	30 days	pending
W.T. Pettit & Sons Co		1670 Keefer	Liberty	HB 110	11/19/19	Renew operation inspection certificate with penalty	30 days	pending
Skyway Drive In & Skyway Flea Market		1825 N. Leavitt	Warren	HB 110	11/19/19	Renew operation inspection certificate with penalty	30 days	pending



**Report of the Health Educator
Trumbull County Combined Health District
Jenna Amerine
November 2019 for December 18th Board Meeting**

Creating Healthy Communities Grant

- CHC Grant Activities:
 - Attended CHC All-Project Meeting in Columbus on November 7th.
 - Completed CHANGE Tool post assessments documents.
 - Attended Healthy Community Partnership Steering Committee Meeting on November 5th.
 - Attended TCCHD All-Staff Training on November 6th.
 - Attended Warren City Council Meeting on November 13th.
 - Attended Bike Cleveland Complete Streets and Active Transportation Presentation on November 18th.
 - Hosted CHC 4th Quarter Coalition Meeting on November 20th.
 - Met with Warren City's Healthy Food Access Coordinator on November 21st.
 - Attended CHC Site Visit call with State Consultant on November 22nd.
 - Began painting Creative Crosswalks in Warren for Healthy Community Partnership Grant on November 25th-26th.
 - Attended Healthy Community Partnership Active Transportation Meeting on November 27th.
- Continue to promote the Facebook and Twitter Pages as well as post informational material and programs on the site.
- Continue to oversee the CHC Intern's duties.
- Attended Weekly Administrative Meetings and Accreditation Meetings.
- Attended Women United Meeting on November 13th.
- Attended TCCHD Strategic Plan Meetings on November 19th.

Days Worked

- 18

Early, Late and Weekend Hours

- Worked early on November 7th for CHC All-Project Meeting in Columbus.
- Worked late on November 13th for Warren City Council Meeting.
- Worked late on November 18th for Bike Cleveland Complete Streets & Active Transportation Presentation.

Plans for December 2019

- Continue operating and updating the Facebook and Twitter Pages.
- Attend Accreditation and Weekly Administrative meetings.
- Continue to oversee the CHC Intern on her duties and responsibilities.
- Attend Healthy Community Partnership Steering Committee Meeting on December 3rd.
- Attend Complete Streets Meeting on December 3rd.
- Attend OSU Extension Advisory Board Meeting on December 4th.
- Attend County Wellness Committee Meeting on December 4th.
- Attend Safe Kids of the Mahoning Valley Meeting on December 5th.
- Attend Meeting with Trumbull Neighborhood Partnership on December 5th.
- Attend Trumbull Memorial Health Foundation Board Meeting on December 6th.
- Attend WRTA Stakeholder Meeting on December 10th.
- Attend County Wellness Committee Lunch & Learn on December 10th.
- Attend Clear Impact Training on December 10th & 17th.
- Attend Warren City Council Meeting on December 11th.
- Attend CHC All-Project Call on December 12th.
- Attend OSOPHE Quarterly Meeting in Columbus on December 13th.
- Attend Healthy Community Partnership Meeting on December 17th.
- Meet with Healthy Food Access Coordinator on December 19th.



TRUMBULL COUNTY COMBINED HEALTH DISTRICT

"Building a Healthy Community"

Frank J. Migliozi, MPH, REHS/RS
Health Commissioner

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www.tcchd.org



Public Health
Prevent. Promote. Protect.

Date: 12/10/19

To: TCCHD Board of Health

From: Natalie Markusic

RE: Board Accreditation Report – 12/18/19

Accreditation. (20% of Time)

- Achieved Accreditation!!!!!!
- Prepared press release and other documents related to accreditation announcement.
- Revised agency program brochure.

PHEP. (50% of Time)

- Continued taking online training.
- Continued working on our Multi-Year Training and Exercise Plan (MYTEP) for FY 2020-2024.
- Attended PHEP CORE and Design Team Meetings.

Policies/Procedures. (3% of Time)

- Revised three procedures.
 - ENV-1090, Lot Split/Conceptual Approval
 - ADM-1620, Cold Chain Management
 - NUR-1060, Vaccine Relocation Policy

Strategic Planning. (27% of Time)

- Continued to review and organize data.
- Prepared NACCHO templates.



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Date: 12/10/19

To: TCCHD Board of Health

From: Natalie Markusic

RE: Revised Mission, Vision & Values

Mission Statement

Current: We are committed to protect and promote the health and well-being of our community and prevent disease, disparity and harm to our residents. This is accomplished by responding promptly to serve the needs of the public in a professional and respectful manner with emphasis on public health education and outreach.

New: We are committed to protect and promote the health and well-being of our community and prevent disease, disparity and harm to our residents.

Vision Statement

Current: The effective exchange, collaboration and communication of ideas and thoughts with all internal and external stakeholders will enhance our policies, procedures and programs. This along with the promotion of our public health services will eliminate disparities and have a stunning effect on our community.

New: Our programs and services result in healthy people, safe environments and thriving communities.

Values

Current:

- Integrity / Honesty: We act with integrity and are accountable for our actions.
- Effectiveness: We strive to be effective when providing our services.
- Dependability: We provide reliable and dependable services.
- Service: We deliver an exceptional level of service through our programs.
- Accuracy: Our programs are structured to accurately reach our targeted goals.
- Responsibility: We take responsibility for our performance in the services we deliver.

New: We serve our communities, our organization and each other with trustworthiness, collaboration, communication, helpfulness and dedication